

## GIRO FORM

**Note:**

1. The account holder must be the Policy Owner.
2. Please countersign any amendments. Use of correction fluid/tape is not allowed.
3. Kindly fill in all the fields and send it back to FWD Singapore Pte. Ltd. Incomplete forms may not be processed.

### Part 1: To be completed by Applicant

A. Policy Details	
Name of Policy Owner	NRIC/FIN No. of Policy Owner
Policy Number <b>(BO Ref. No.)</b>	Mobile Number
B. Account Details and Authorisation	
Bank Account Holder's Name	Name of Bank
Bank Account Number	

- a) I hereby instruct the Bank to process FWD Singapore Pte. Ltd.'s instructions to debit my account.
- b) The Bank is entitled to reject FWD Singapore Pte. Ltd.'s debit instruction if my account does not have sufficient funds and charges me a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and result in additional charges.
- c) This authorisation will remain in force until
  - (i) The Bank sends a written notice to my last-known address;
  - (ii) The Bank receives my written revocation; or
  - (iii) The Bank receives an expiry notice from FWD Singapore Pte. Ltd.

\_\_\_\_\_  
Signature/Thumbprint of Account Holder as in the Bank's Records

\_\_\_\_\_  
Date

\* For thumbprint, please visit the bank's branch with your identification documents, your thumbprint needs to be verified by the Bank's staff.

### Part 2: To be completed by Billing Organisation

Billing Organisation	SWIFT BIC	Account No.
FWD SINGAPORE PTE. LTD.	DBSSSGSGXXX	003-938249-9

### Part 3: To be completed by the Bank

To: **FWD Singapore Pte. Ltd.**

The Application is hereby REJECTED (please ✓) for the following reason(s):

- |  |   |
|--|---|
| <input type="checkbox"/> Signature/Thumbprint# differs from the Bank's records | <input type="checkbox"/> Wrong account number                     |
| <input type="checkbox"/> Signature/Thumbprint# incomplete/unclear#             | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by signature/thumbprint#             | <input type="checkbox"/> Others: _____                            |

# Please delete where inapplicable

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

# A convenient and

# cashless way to pay your premium

**How do I get started?**

Just complete this GIRO application form stating your policy number and send it back to us.

**How long do I need to wait before my GIRO arrangement is effective?**

It will take up to 21 working days. We will notify you if there are any problems or rejection in your GIRO application.

**When will the GIRO deduction be made?**

A deduction will only be made from your bank account on the 2<sup>nd</sup> or 16<sup>th</sup> of each month (depending on the Policy Date). The amount deducted will be reflected in your bank statement.

**What happens if there are insufficient funds in my bank account?**

We will notify you by SMS and try to deduct from your account again in the subsequent deduction dates. For example, if the first deduction attempt on January 2 was unsuccessful, we will try again on January 16. If the deduction is still not successful after three attempts, we will contact you to arrange for another payment mode.

Please note that some banks charge a service fee for unsuccessful GIRO deduction because of insufficient funds.

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**FWD SINGAPORE PTE. LTD.**  
6 TEMASEK BOULEVARD #18-01  
SUNTEC TOWER FOUR  
SINGAPORE 038986

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